



**NNANDALE CHAMBER OF COMMERCE
ANNUAL FALL PARADE ENTRY FORM**

Saturday, October 26, 2019 10 a.m. - 12 p.m.

EACH Elected Official & Political Candidate must accompany this entry form with a check for \$250.00 whether you assemble your own group or join another group already registered.

We are no longer able to accommodate Political Parties, just candidates and elected officials.

Please mail check with this application, payable to the Annandale Chamber of Commerce.

(Please Print)

NAME OF UNIT _____

CONTACT PERSON _____

ADDRESS _____

TELEPHONE # _____

E-MAIL ADDRESS _____

*(Email Address is required. All notifications will be made by email.
By providing your email address, you are consenting to email communications with the ACC.)*

DESCRIPTION OF UNIT (To be read by Master of Ceremonies at Reviewing Stand): (Limit of 60 words to be submitted with application. **Changes can not be accepted after October 14, 2019.**)

OF PERSONNEL IN UNIT _____

(The Annandale Chamber of Commerce may need to limit the number in your group due to the restricted size of our assembly area. If you are over 40 people, please contact info@annandalechamber.com)

VEHICLES (# - description, color, license plates) _____ Each entry is limited to ONE regular size vehicle. Large flatbeds, oversized trucks, RV & Mobile Homes are only permitted when space is available and **must be approved by the Chamber office in advance.**

Please return this form and check (if applicable) by no later than October 15, 2018. However, spaces often fill earlier, and once filled, all subsequent applications will be returned. To be safe, submit your application as soon as possible.

To: ANNANDALE CHAMBER OF COMMERCE
4127 Meadow Court, ANNANDALE, VA. 22003
info@annandalechamber.com

Your exact parade position will be emailed to you by October 22nd. Assembly point: Parking lot of the Annandale United Methodist Church: 6935 Columbia Pike, Annandale, VA 22003 at **8:45 a.m.**

****Only vehicles being used in the parade will be allowed on the church grounds. Private vehicles need to be parked in lots or on side streets near the church. Please be certain to inform ALL the participants in your group of the parking rules. See Parade Guidelines & Rules. If you are physically disabled, please let us know of any special accommodations you need.**

No staging can be accommodated on either side of the Reviewing Stand along Columbia Pike. Special guests and sponsors will be staging in those areas of the parking lot.

NEW Parade Guidelines & Rules for Elected Officials & Political Parties

- ◆ Parking of personal vehicles is NOT permitted at the Church. Please park in lots around the parade route, and walk, or car pool to the drop off location at the church parking lot.
- ◆ If any group is disruptive on the staging grounds or in the parade procession, or does not immediately comply with a Parade Marshal's instructions, especially to keep moving forward at a steady pace (NO MORE SNAIL PACE), your group will be immediately removed from the parade and not invited to participate in the future. **DO NOT STOP ALONG THE ROUTE.**
- ◆ **NO disrespectful behavior toward the Parade Marshals or Police Officers will be tolerated.**
- ◆ **EACH politician or candidate must file an entry form and pay the \$250.00 participation fee regardless of where they march in the parade, OR if they share a vehicle.**
- ◆ Politicians & candidates are to limit their entourage to one vehicle and no more than 12 supporters walking with them. Only one elected official or candidate per entry. You are encouraged to have any additional supporters stand along Columbia Pike to cheer you onward.
- ◆ Those in a vehicle must remain in the vehicle during the parade. Elected officials may be taken to the reviewing stand via Little River Turnpike after completing the parade route to watch the remainder of the parade.
- ◆ Participants are to be dropped-off at the Annandale United Methodist Church, 6935 Columbia Pike, Annandale (see map page 4 for location of DROP-OFF) no later than 9:00 AM. Your one parade vehicle must be dropped off by 8:30 AM as the lane behind you will be blocked by 9:00 AM.
- ◆ Each participating unit should be identified by a banner or sign on the vehicle or preceding their unit.
- ◆ No candy is to be thrown from vehicles. It may be handed out to the crowds by participants walking along either side of the street. We do not want children running into the street to retrieve candy. All vehicles must continue to move forward.
- ◆ This parade will take place RAIN OR SHINE unless such extraordinary weather is forecast to create unsafe conditions for the public in general. The ACC will have the sole discretion in cancelling the parade if forecasted weather or other emergency conditions are deemed to be unsafe. Please check the home page of the Chamber's website at www.annandalechamber.com to see any last minute weather notifications or cancellations. No refunds will be granted due to weather or other emergency conditions. No refunds will be granted due to weather or other emergency conditions. No refunds will be granted do to a participant's cancellation after September 1, 2019.
- ◆ **No staging can be accommodated on either side of the Reviewing Stand along Columbia Pike. Special guests and sponsors will be staging in those areas of the parking lot.**

WAIVER ANNANDALE PARADE
Return with Entry Application–NO EXCEPTIONS

The undersigned agrees to save and hold harmless from any and all damage or injury The Annandale Chamber of Commerce, the Annandale United Methodist Church, the Annandale Shopping Center, The Parade Sponsors and Chamber Partners, (their officers, employees, volunteers, agents, and directors) as a result of participation on Saturday, October 26, 2019 in the Annual Annandale Parade, Fairfax County, Virginia.

PLEASE PRINT

(NAME OF ORGANIZATION)

(ADDRESS)

(EMAIL ADDRESS)

(CONTACT NAME, printed)

(CONTACT NAME, signature)

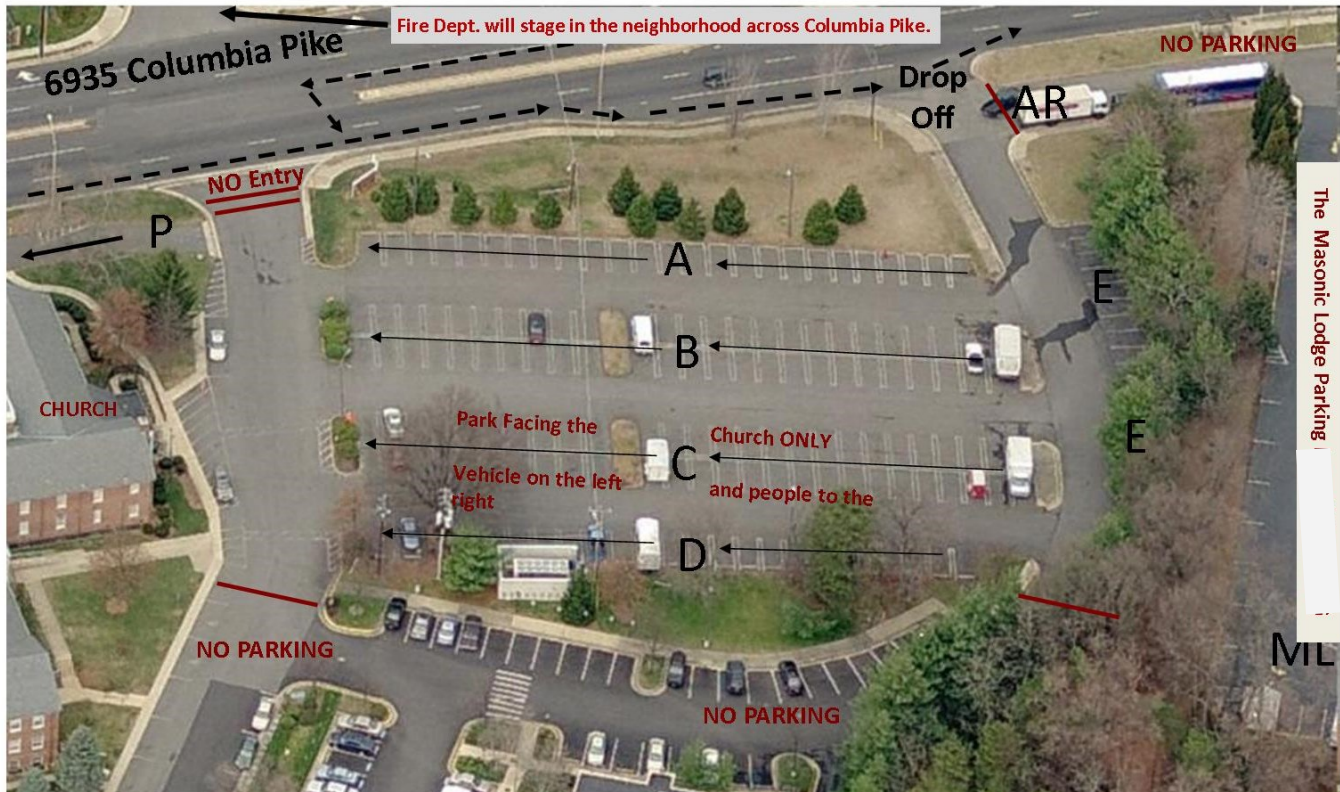
(I am entitled to sign on behalf of this participating organization/individual as listed above.)

(TITLE)

(DATE)

RETURN THIS COMPLETED FORM WITH YOUR PARADE ENTRY APPLICATION.

NEW Parade Staging & Entrances



- ◆ No vehicles, other than those used in the parade, will be allowed to turn into the church parking lot. Please notify EVERYONE in your group of this rule. You will need to drop-off your children at the driveway, or park your car elsewhere and WALK onto the grounds if you need to escort your children. There will be only one entry point off of Columbia Pike which is near the rear of the parking lot. Only those vehicles registered to participate in the parade will be allowed entry and their license plate will be checked against your registration form. The main entrance will be closed.
- ◆ Parade vehicles are to park in their assigned spot FACING THE CHURCH. Park vehicle to the left and people stand to the right.
- ◆ Those assigned to section (P) will also enter the grounds from a new entrance. You will be notified of the change with your parade position number.
- ◆ If you are assigned to section (P) your parade vehicle should enter via Evergreen Lane passing in front of the church and onto the narrow lane to staging area P. Please drive VERY slowly past the church as there will be a number of people walking around. You must bring your one parade vehicle to the church grounds no later than 8:30 am even if your participants and principal do not arrive until later. If you are assigned to any other section (A-E) enter via the Drop-Off entrance on Columbia Pike.
- ◆ If you have participants walking with your vehicle, they should enter via Columbia Pike and walk to your assigned space. They may not bring their personal vehicles onto the church grounds.
- ◆ NO disrespectful behavior toward the Parade Marshals or Police will be tolerated.
- ◆ If these rules and guidelines are not acceptable to you, please do not apply to be in the parade.