



ANNANDALE CHAMBER OF COMMERCE ANNUAL FALL PARADE ENTRY FORM

Saturday, October 26, 2019 10 a.m. - 12 p.m.

Only Non-Profit Organizations with a 501(c)3 Status & Chamber Members are free.

EACH Elected Official, Political Candidate & all Non Chamber Members must accompany this entry form with \$250.00.

Please mail check with this application, payable to the Annandale Chamber of Commerce.

(Please Print)

NAME OF UNIT _____

CONTACT PERSON _____

ADDRESS _____

TELEPHONE # _____

E-MAIL ADDRESS _____

*(Email Address is required. All notifications will be made by email.
By providing your email address, you are consenting to email communications with the ACC.)*

DESCRIPTION OF UNIT (Limit of 60 words. No submissions or changes to this script will be accepted after October 10th.)

OF PERSONNEL IN UNIT _____

(The Annandale Chamber of Commerce may need to limit the number in your group due to the restricted size of our assembly area. If you are over 40 people, please contact info@annandalechamber.com prior to registering.)

VEHICLES (description, color & license plate) _____ Each entry is limited to one regular size vehicle. Large flatbeds, oversized trucks, and trailers are only permitted when space is available and **must be approved by the Chamber office in advance.**

Please return this form and check (if applicable) by no later than October 15, 2019. However, spaces often fill earlier, and once filled, all subsequent applications will be returned. To be safe, submit your application as soon as possible.

To: ANNANDALE CHAMBER OF COMMERCE
4127 Meadow Court, ANNANDALE, VA. 22003
info@annandalechamber.com

Your exact parade position will be emailed to you by October 23rd.

Assembly point: Parking lot of the Annandale United Methodist Church
6935 Columbia Pike, Annandale, VA 22003 at **8:45 a.m.**

****Only vehicles being used in the parade will be allowed on the church grounds. Private vehicles need to be parked in lots or on side streets near the church. Please be certain to inform ALL the participants in your group of the parking rules. See Parade Guidelines & Rules. If you are physically disabled, please let us know of any special accommodations you need.**

No staging can be accommodated on either side of the Reviewing Stand along Columbia Pike. Special guests and sponsors will be staging in those areas of the parking lot.

Parade Guidelines & Rules

Personal parking is NOT permitted at the Church lot. Please park in lots around the parade route, and walk, or car pool to the drop off location at the church parking lot.

- ◆ **If any group is disruptive on the staging grounds or in the parade procession, or does not immediately comply with a Parade Marshal's instructions, your group will be immediately removed from the parade and not invited to participate in the future. DO NOT STOP ALONG THE ROUTE and KEEP A STEADY FORWARD PACE.**
- ◆ **NO disrespectful behavior toward the Parade Marshals will be tolerated.**
- ◆ ALL Dance Groups are to turn their music down by half. It is much too loud. All equipment should be tested in advance of arrival - NOT in the staging area. No music is to be played in the staging area.
- ◆ Any group with a special routine may pause in front of the reviewing stand, located in the Giant Food parking lot. Please limit your performance to one minute. Do not stop to provide performances along the route as it holds up the parade procession.
- ◆ **No candy is to be thrown from vehicles. It may be handed out to the crowds by your participants walking along either side of the street. We do not want children running into the street to retrieve candy. All vehicles must continue to move forward.**
- ◆ **No cars or trucks, other than those used in the parade, will be allowed to turn into the church parking lot. Please notify EVERYONE in your group of this rule. You will need to drop your children off at the designated spot (see page 3 map) or park your car elsewhere and WALK onto the grounds if you need to escort your children. There will only be one entry point off of Columbia Pike which is near the rear of the parking lot. Only those vehicles registered to participate in the parade will be allowed entry. License plates will be checked against your registration. The main entrance will be closed.**
- ◆ **Park your registered parade vehicle FACING the church and NOT across the parking lanes.**
- ◆ Participants are to be dropped off at the parade starting point (Annandale United Methodist Church, 6935 Columbia Pike, Annandale) no later than 8:45 AM and picked-up at the end of the parade at 4245 Markham Street - Bowling Alley and/or Safeway Shopping Center on Little River Turnpike by Noon. (See map p. 4) Please be on time!
- ◆ Each participating unit should be identified by a banner or sign on the vehicle or preceding their unit.
- ◆ Those in a vehicle must stay in the vehicle during the parade.
- ◆ **The Annandale Chamber of Commerce reserves the right to limit the size of any group due to the restricted size of our assembly area. Each entry is limited to one regularly sized vehicle. If you wish more than one vehicle a full description, photograph, and dimensions of each vehicle must be submitted and approved by the Chamber in advance. Large flatbeds, RV's and Mobile homes are not normally permitted. No trailer will be approved if more than 10' in length.**
- ◆ This parade will take place RAIN OR SHINE unless such extraordinary weather is forecast to create unsafe conditions for the public in general. The ACC will have the sole discretion in cancelling the parade if forecasted weather or other emergency conditions are deemed to be unsafe. Please check the home page of the Chamber's website at www.annandalechamber.com to see any last minute weather notifications or cancellations. No refunds will be granted due to weather or other emergency conditions. No refunds will be granted do to a participant's cancellation after September 1, 2019.
- ◆ Please do not ask for preferential parade positioning. Every group wants to march in the front, and that is not possible. Parade order is based on a number of factors and is at the sole discretion of the ACC. Send your entry form in early as that is one factor in forward parade placement. Elected officials will be placed relatively close to the front of the parade. Candidates running for office will be positioned in groups throughout the parade.
- ◆ **No staging can be accommodated on either side of the Reviewing Stand along Columbia Pike. Special guests and sponsors will be staging in those areas of the parking lot.**

WAIVER ANNANDALE PARADE

Return with Entry Application–NO EXCEPTIONS

The undersigned agrees to save and hold harmless from any and all damage or injury The Annandale Chamber of Commerce, the Annandale United Methodist Church, the Annandale Shopping Center, The Parade Sponsors and Chamber Partners, (their officers, employees, volunteers, agents, and directors) as a result of participation on Saturday, October 26, 2019 in the Annual Annandale Parade, Fairfax County, Virginia.

PLEASE PRINT

NAME OF ORGANIZATION)

(ADDRESS)

(EMAIL ADDRESS)

(CONTACT NAME, printed)

(CONTACT NAME, signature)

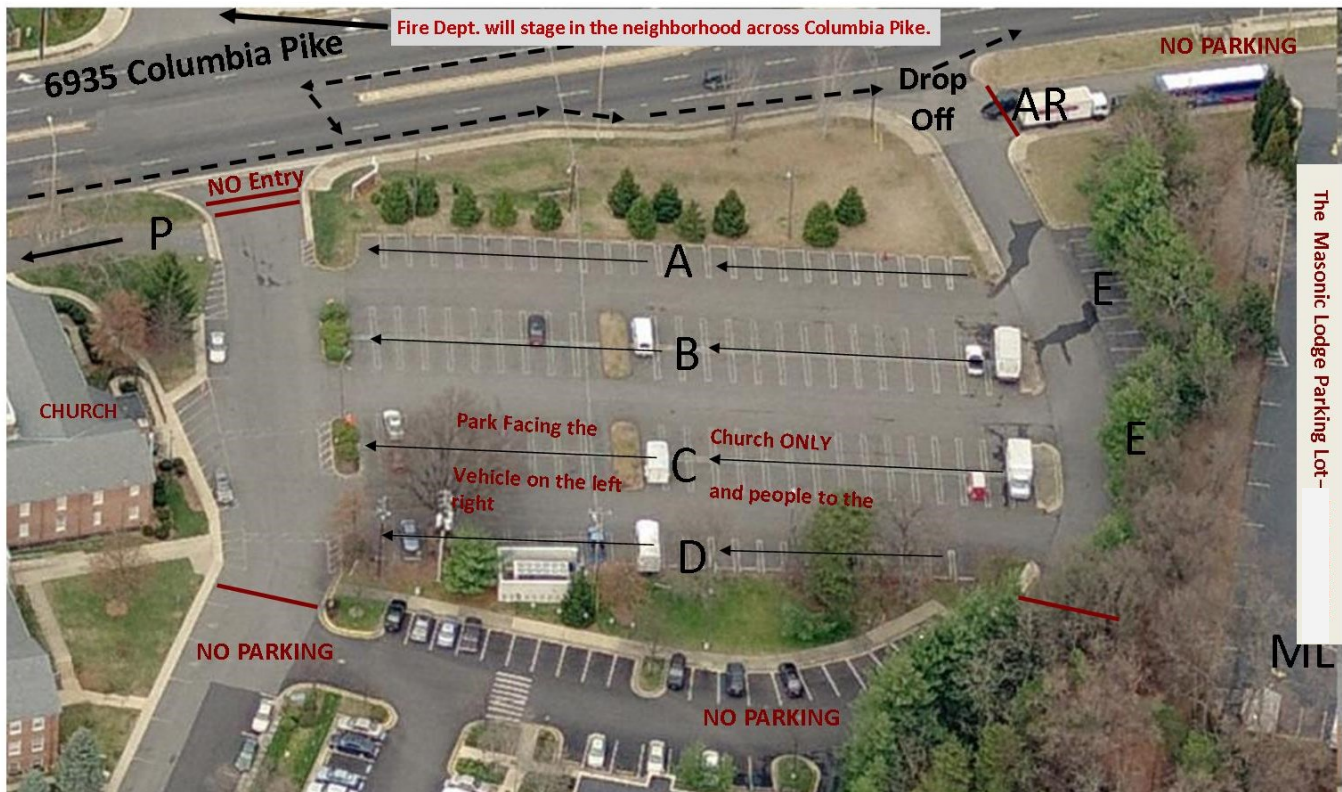
(I am entitled to sign on behalf of this participating organization/individual as listed above.)

(TITLE)

(DATE)

RETURN THIS COMPLETED FORM WITH YOUR PARADE ENTRY APPLICATION.

NEW Parade Staging & Entrances



- ◆ No vehicles, other than those used in the parade, will be allowed to turn into the church parking lot. Please notify EVERYONE in your group of this rule. You will need to drop-off your children at the driveway, or park your car elsewhere and WALK onto the grounds if you need to escort your children. There will be only one entry point off of Columbia Pike which is near the rear of the parking lot. Only those vehicles registered to participate in the parade will be allowed entry and their license plate will be checked against your registration form. The main entrance will be closed.
- ◆ Parade vehicles are to park in their assigned spot FACING THE CHURCH. Park vehicle to the left and people stand to the right.
- ◆ Those assigned to section (P) will also enter the grounds from a new entrance. You will be notified of the change with your parade position number.
- ◆ If any group is disruptive on the staging grounds or in the parade procession, or does not immediately comply with a Parade Marshal's instructions, especially to keep moving forward at a steady pace, your group will be immediately removed from the parade and not invited to participate in the future. DO NOT STOP ALONG THE ROUTE.
- ◆ NO disrespectful behavior toward the Parade Marshals or Police will be tolerated.
- ◆ Have fun and watch for children and other pedestrians in the staging area. DRIVE SLOWLY!